



AASFAA Board Meeting

March 26, 2020

I. Call to order

2019-2020 President Amanda Cornelius called the AASFAA Board meeting to order at 1:33 pm on March 26, 2020. The meeting was held as a teleconference via Zoom.

II. Attendees

Adrienne Carlos, Amanda Cornelius, Kim Murphy, Dianne Fulmer, Kelly O'Brien, Pat Peppin, Ryan Taylor, Shaundra Coleman, Tiffany Reed, Tim Spahn, Maggie Thom, Deena Lager, Jackie Henderson, Aurie Clifford and Wesley Tolliver

III. Reports and New Business

- Conference/Site Selection Committees – Tia, Maggie and Adrienne
 - a) Hotel cancelled the event so there are no fees owed. \$300 deposit being held in case of rescheduling.
 - b) Discussion on whether or not to do a Fall conference or wait until next year.
 - i. Pros:
 - a. used to be very successful
 - ii. Cons:
 - a. 4 other States have theirs in October so it may be difficult to get Dept of Ed.
 - b. State schools have FASFAA deadlines.
 - c) Dianne Fulmer noted that 17 vendors were lined up for the conference. Suggested early next year may work better than this coming Fall.
 - i. Requested that we feature current vendors on the webpage and will work with Tim to do so.
 - d) Decision to reschedule conference tabled until transition meeting as that will be an event managed by the next Board.
 - e) Decision of comping both nights' hotel for board members and committee chairs tabled until next meeting.
 - f) Event refund policy tabled until next meeting when verbiage can be provided for a vote.

Pat to talk to incoming NAFAA President to gauge interest in rescheduling a joint conference and possible dates.

- 2020-2021 Elections - Past President – Shaundra
 - a) Ballot is finalized.
 - i. President Elect – Tiffany Reed and Norma Castellanos
 - ii. Vice President – Kelly O’Brien, Maggie Thom and Karla Gonzalez
 - iii. Treasurer Elect – Kathryn Mormillo and Isabel Mancini
 - iv. Secretary – James Bogner and Wesley Tolliver
 - b) Discussion of whether or not ballots should be sent to all membership or just the voting member. Decision made to send the ballot to the voting member only although the list of nominees will be sent to all members with instructions to contact their voting member with their preference.
 - c) Voting will remain open for 2 weeks after the ballot is sent out.

Shaundra to get email communication to Jackie for distribution to membership.

- Awards – Kelly
 - a) Discussion on whether or not to hold the awards until the next conference. Decision made to leave it for the next board. Plaques for current board members and committee chairs will be distributed at transition meeting in June.
 - b) Discussion on wording of the Rebekah Salcedo Rising Star Award
 - i. Adding verbiage to specify AASFAA will sponsor the recipient for one AASFAA conference.

Motion to approve verbiage as amended made by Wesley Tolliver with a 2nd by Kim Murphy. Motion carried.

- Secretary – Wesley
 - a) Discussed combining Site Selection and Conference into a single Conference Committee.
 - i. Tabled until transition meeting as current Site Chair was no longer in attendance for discussion (had to leave meeting early)
 - b) Suggested having Past President chair the Membership Committee
 - i. Tabled until transition meeting as current Membership Chair was not in attendance for discussion
- IT – Tim Spahn
 - a) Possibility to eliminate use of YourMembership for job postings which would increase job posting revenue by 50%. Amanda asked Tim to come up with a mock up website form for next meeting.
 - b) Amanda suggested task force to explore other site administrators that Memberclicks. Volunteers are to contact Tim.
- Treasurer – Ryan

- a) Conference refunds will be processed in the next 2 weeks.

IV. Review of Previous Business

- Achieve60AZ - officially supporting. We are now listed on their website.
- Amanda continuing to work on archives. Kelly and Dianne to send the meeting minutes for the years they served as secretaries.

V. Calls to Action

- Pat to talk with incoming NAFAA President about joint conference
- Shaundra to get email communication to Jackie for distribution to membership.

VI. Tabled until Transition Meeting

- Decision to reschedule conference
- Decision of comping both nights' hotel for board members and committee chairs
- Event refund policy
- Decision to combine Site Selection and Conference into a single Conference Committee
- Decision to have Past-President chair the Membership Committee

VII. Adjournment

2019-2020 President Amanda Cornelius adjourned the meeting at 2:59 pm.

Meeting Minutes recorded by Wesley Tolliver – Secretary