

I. **Roll Call/Attendance (*denotes voting member):**

President* Josh Edwards Past President* Caleb Williams President-Elect* Aurie Clifford Vice President* Jose Chavira Secretary* Esther Cuellar Treasurer* David Donderewicz Treasurer-Elect* Erin Singla Rep at Large* Rebeca Ronstadt-Contreras Rep at Large* Katy Francis	Training Co-Chairs - Jose Chavira Communications - Hillary O'Donnell Awards & Scholarships - Karla Gonzalez Membership - Katy Francis and Julie Leftwich Vendor Relations- Dianne Fulmer Fiscal Planning & Development- David Vikander Awareness & Outreach Julie Leftwich IT/Web - Melissa Stoddart Conference Co-Chair - Wesley Tolliver
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Not in attendance: Dianne and David V

Quorum met: Yes

II. Meeting was called to order by President Josh at 1:16 pm

III. Approval of Minutes from previous meeting (October 8th Board Meeting)

- Motion made by President Josh Edwards at 1:14pm
- Second made by Treasurer-Elect Erin Singla to second at 1:14pm
- Result: passed unanimously at 1:15pm

IV. Old Business - Quick update from Board Members and Chairs/Quarterly Reports

- **Past President:** No update
- **President** Josh: Covered CD details from 2:05 to 2:10p. no questions

- [Robert Rules of Order Cheat Sheet](#)
- **Ice breaker:** Super Bowl Plans 1:16 to 1:23

-Spring Conference 2026 – Planning Update

- Please add yourself to the [Aloft Rooming List](#) if you are outside of Tucson and will be staying at Aloft
 - Caleb, Erin, Hillary and Esther are on the Aloft roster, are there any other board members who are coming to the AASFAA Conference??
- Motion made by Aurie to add both current treasurer as well as treasurer elect in addition to president and past president as signers for the Chase account.
 - Second made by Josh at 2:04.
 - Result: passed unanimously at 2:05pm.
- FSA will not be attending the AASFAA Conference

– **Vice President** Jose: No updates

--**President Elect** Aurie:

- Call out to assist with membership role as there was a vacancy
- Beca volunteered to assist as membership chair and Julie volunteered to co-chair

-**Conference Chair** Rachael:

- Rachael offered to send out email to attract interest on PJ 101 and FAAC preconference

– **Conference Co-Chair** Wesley: No Updates

– **Rep at Large** Katy: No updates

– **Secretary** Esther:

- Provided David V's report on available online banking options.
- A question was raised by Aurie who asked what is required to change account signers and cardholders and whether the bureaucracy is just as difficult as Chase bank.

– **Web/IT** Melissa: Awaiting final plans to launch registration via Google Forms

– **Fiscal Planning and Development** David V:

– **Treasurer** David:

V. New Business:

- Discussion of congratulations and condolences emails being sent out.
- Aurie will bring up this topic in the next director's meeting. There was lots of interest from chairperson and board members on this topic.
- If we decide to implement this we will need to develop a procedure
- Caleb, brought the posting calls for volunteers for next year as new members may be interested in volunteering
- Josh covered consent items at 2:35pm
 - Verification and SAP credential purchases postponed until 2026-27 credentials become available for purchase sometime in April. Matthew and Jose of our training committee will then lead the charge of offering NASFAA drive-ins for Verification and SAP in the month of June
 - Quarterly Reports – Read through these – any questions?
 - Pre-Conference Professional Judgement 101 event at Pima CC on March 30, 1-5p. = \$50
- Josh motioned to vote on consent items at 2:40pm
- Motioned second by Caleb and Aurie at 2:40pm
- Result: vote passed unanimously at 2:41pm

- Aurie brought forward discussion of purchasing zoom for not only training but also for quarterly meetings and AASFAA conferences
 - Zoom pricing site, depending on needs. Especially with conference use. Does seem like the free account would hit a majority of AASFAAs needs.
 - A link was provide for Plans & Pricing for Zoom Workplace | Zoom
 - Zoom offers pricing plans to fit your unique needs. Use Zoom for free, or explore our Pro and Enterprise-ready packages to learn which one is right for you.
 - It looks like the cost would be \$250-\$260 for the minimal pro account 100 attendees
- Aurie and Matthew will be researching costs
- Julie gained clarification on her role as a nonvoting member - attend meetings, offer insights and share updates
- **Email Discussion:** President-Elect Aurie presented a motion to approve funds to pay for a Zoom Workplace Business subscription for \$120.00 for one year or \$10/month
 - **Motion:** Moved by Aurie seconded by Caleb to approve funds to pay for a Zoom Workplace Business subscription
 - **Vote:** Approved by majority vote of 6 votes on 02/09/2026 at 10:56am
- **CD Discussion:** President Josh presented a motion that the Executive Council authorize selection of the Chase CD term with the highest available interest rate at the time of renewal on or after March 21, 2026.
 - **Motion:** Moved by Josh seconded by David D

Vote: Approved by majority of vote of 6 votes on 3/9/2026 at 2:01 PM

II. Meeting Adjourned at **2:50pm**

- Motion to adjourn made by Josh at 2:50pm
- Motion seconded at 2:50pm by Caleb
- Call to Vote
- Result: Vote Passed Unanimously at 2:51pm